

Directorate General of Shipping EAC Branch

CHECK LIST FOR MEO CLASS II

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| NAME OF MERCANTILE MARINE DEPARTMENT | |
| Following Documents Are Required For MEO CLASS II Part A Exemption & Part B Examination and Assessment. Copy of Each Document Must be Self Attested and be Arranged In The Following Sequence. | |
| Name of the Candidate: | Date: |

| Sr. No. | Name of Document | Yes/ No | Remark |
|---------|--|---------|--------|
| 1. | Copy of CDC including relevant pages of sea service. | | |
| 2. | Copy of Passport (1 st and last Page)- call other pages if required | | |
| 3. | Copy of INDOS Certificate pertaining to Engineering Category | | |
| 4. | Copy of MEO Class IV Certificate of Competency | | |
| 5. | Original Sea Services letter issued by the Owner of the Vessel/RPSL (Addressed to PO, MMD concerned) | | |
| 6. | Copy of Sea Service Testimonials, Indicating Article Time and Propelling time. | | |
| 7. | Copy of Article of Agreement (Only for Indian Flag Vessels) / Form 3A | | |
| 8. | Copy of Preparatory Course | | |
| 9. | Printout of Seafarers Profile to be returned after verification. | | |
| 10. | Copy of valid Medical Fitness Certificate form DGS Approved Doctor | | |
| 11. | Evidence of Fees Paid. | | |
| 12. | Last Qualification Certificate (B.Tech/GME/Others) | | |

DOCUMENTS TO BE SHOWN AND TAKEN AWAY-PLEASE FILL IN THE CERTIFICATE NO OR WRITE NA.

| Sr. No. | Name of Document | CERTIFICATE NO | NAME OF INSTITUTE |
|---------|--|----------------|-------------------|
| 13. | Original of STCW Course as follows: | | |
| | i. Copy of Engine Room Simulator course | | |
| | ii. PSCRB and PST Refresher | | |
| | iii. FPF and AFF Refresher | | |
| | iv. PSSR Refresher | | |
| | v. SSO or STSDSD | | |
| | vi. Medical First Aid valid within 5 years | | |

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|----------------------------|----------------------------------|------|
| Signature of the Candidate | | Date |
| Signature of the DA | Signature of approving authority | Date |